



Office of the Clerk  
Marguerite Greco



# TOWN OF TONAWANDA



## BLOCK PARTY REQUEST FORM

**\*INFORMATION REGARDING ISSUANCE OF PERMIT ON BACK\***

**All block parties are pending Town Board approval. Applications must be submitted to the Clerk's Office at least three weeks prior to the event date.**

**STREET NAME FOR PARTY BEING HELD:** \_\_\_\_\_

**DATE OF EVENT (INCLUDE DAY OF WEEK):** \_\_\_\_\_

**RAIN DATE:** \_\_\_\_\_

**TIME – BEGINNING:** \_\_\_\_\_ **ENDING:** \_\_\_\_\_

**MY NEIGHBORS FOR THE BLOCK INVOLVED HAVE BEEN NOTIFIED AND ARE IN AGREEMENT WITH HAVING A BLOCK PARTY. \_\_\_ YES \_\_\_ NO**

### CONTACT INFORMATION

<b>NAME:</b> _____
<b>ADDRESS:</b> _____
<b>PHONE:</b> _____
<b>EMAIL:</b> _____

**BARRICADES TO BE DELIVERED TO**

**ADDRESS:** \_\_\_\_\_

**BARRICADES TO BE PLACED:**

**STREET NAMES:** \_\_\_\_\_

**\* I AM REQUESTING EXEMPTION FROM THE TOWN'S OPEN CONTAINER LAW**

**YES**

**NO**

\_\_\_\_\_  
**(Signature Required)**

## Chapter 183. Streets and Sidewalks

### Article III. Temporary Blocking of Town Highways

#### § 183-22. Issuance of permit; information required.

The Town Board shall be authorized to issue a permit for the temporary blocking of a street for the purpose of holding a party. An application for such permit should be filed with the Town Board at least 20 days before the commencement of such party. Such application shall contain at least the following information: name and address of the applicant, name of the street or streets and a description of the portions thereof to be blocked, a description of the specific party to be held, whether an exemption from the Town of Tonawanda's Open Containers Local Law<sup>[1]</sup> is being requested and the date and the hours of the party. The Town Board may require additional information.

[1]

*Editor's Note: See Ch. 41, Alcoholic Beverages.*

#### § 183-23. Criteria for issuance of permit.

The permit may be granted by the Town Board upon determining that the party is authorized by Town Law § 64, Subdivision 10-b, and this article. The permit shall be denied if the Town Board finds that blocking the street or portion thereof on the date requested in the application is not in the best interests of the Town, will unduly interfere with the flow of vehicular traffic or that the party is not authorized under Town Law § 64, Subdivision 10-b, and this article. The Town Board shall advise the applicant in writing of the reason for denial of the application.

#### § 183-24. Term of permit.

A permit issued pursuant to this article shall be valid only for the date and the hours specified thereon, which shall not be before 9:00 a.m. nor after 12:00 midnight.

#### § 183-25. Removal of litter and debris.

The applicant shall be responsible for removal of litter, debris and other materials from the street or portion thereof used for the party which is attributable to or caused by the party and, if not removed by the applicant, may be removed by the Town and the cost thereof charged to the applicant.

#### § 183-26. Access for emergency vehicles required.

A street or portion thereof blocked off for a party shall not be obstructed by barricades or obstacles which cannot be readily moved to allow emergency and hazard vehicles to enter it in response to an emergency.

#### § 183-27. Limitation on number of permits.

No more than two permits shall be granted by the Town Board in any calendar year for the same portion of a street.