



Town of Tonawanda Police Department
Commendation / Complaint Form
 1835 Sheridan Drive Buffalo, NY 14223

Office Use Only:
 IA # _____
 Initials _____
 Date _____

Instructions : If you would like to praise a Town of Tonawanda Police Department employee, or file a complaint against a police employee, please fill out this form legibly. Personal information will not be disclosed to the public unless required by law. You can submit this form by mailing or returning it in person to the Town of Tonawanda Police at the address above.

I would like to file a (please check one) : Commendation Complaint

Information about the person reporting this

Last Name	First Name	M.I.	Date of Birth / /
Street Address and Apt#	City	State	Zip Code
Home Phone	Work Phone	Cell Phone	

Are you filing this on behalf of someone else? Yes No *If yes, complete this section*

Last Name	First Name	M.I.	Date of Birth / /
Street Address and Apt#	City	State	Zip Code
Home Phone	Work Phone	Cell Phone	

Information about the incident

Location or Address of Incident	Date of Incident	Time of Incident AM/PM		
Witness Last Name	First Name		Age	Sex
Witness Address	City	State	Phone	
Name or ID# of Officer or Employee	Name or ID# of any other Officer or Employee Involved			

Nature of action: Check all that applies and briefly describe what happened on the back of this sheet (pg.2)

<input type="checkbox"/> Extremely Helpful	<input type="checkbox"/> Did a great job	<input type="checkbox"/> Improper use of force	<input type="checkbox"/> Dishonest/untruthful	<input type="checkbox"/> Bias-based profiling
<input type="checkbox"/> Caring/Empathetic	<input type="checkbox"/> Made an Extra Effort	<input type="checkbox"/> False arrest	<input type="checkbox"/> Rude / foul language	<input type="checkbox"/> Dept. procedures
<input type="checkbox"/> Professional	<input type="checkbox"/> Calmed Situation	<input type="checkbox"/> Unlawful search/seizure	<input type="checkbox"/> Violate civil rights	<input type="checkbox"/> Other (list on back)

I attest that the above information is true and correct to the best of my recollection

Signature _____ Date _____ TTP-086

